

2019

BYO iPad Program Overview

Years 5 and 6



In 2019, all students in Years 5 and 6 are required to bring an iPad to school each day to support their learning. This booklet provides information and support for parents and students regarding this program.



Introduction

St Peters Lutheran College is a BYOT (Bring Your Own Technology) environment with different types of devices specified as appropriate to their age. In 2019, all students in Years 5 and 6 will be required to bring an iPad to school each day. If parents already have an iPad available that is **full sized and less than 2 years old**, this will suit the needs of the program. The iPad's compact design, portability, long battery life, ease of use and functionality make it an ideal choice for this age group to allow technology to be embedded in the everyday life of our students who are learning in an information-rich world. In some situations, technology access may be supplemented by the College.

Selecting and purchasing the iPad and Accessories

It is intended that an iPad should provide a minimum 2 years of use. If possible, purchasing beyond the requirements is advised as this would allow for longer term use and ensure compatibility with updates to the Operating System. Students may continue to find the iPad a useful supplementary device for their Secondary schooling. For Years 5 and 6 in 2019, minimum specifications are below.

Minimum Specifications for 2019
<ul style="list-style-type: none">• iPad 2017, iPad Pro or more recent (minimum 9.7-inch screen size – not an iPad Mini)*• iOS12 or more recent• 32Gb or more storage

* 2nd, 3rd and 4th generation iPads no longer a suitable option due to limitations of Operating System compatibility. In our BYOT experiences since 2014, we have found that an iPad Mini provides insufficient screen size for learning. In 2016 to 2018, students who brought a full-size iPad Pro found that a larger screen size and pen capabilities were very useful for their learning, but it is recognised that this product has a premium cost.

Your child will also require the following **accessories**:

- **iPad case** – a robust case with edge and impact protection and a screen cover
- **Headphones** – volume-restricted over ear headphones are ideal as they limit the maximum volume to a safe level which can be used for an extended period
- **Bluetooth Keyboard**
- **Stylus/Apple Pencil**

Parents may source an iPad from a vendor of their own choice or bring an iPad they already own as long as it **meets the minimum specifications outlined above**.

Insurance

It is **essential** for parents to make their own arrangements regarding insurance and cover for accidental damage. **The College insurance policy does not cover BYOT and personal devices** and will not take responsibility for accidental damage to, or loss of student property. Parents may wish to nominate portable electronic devices such as tablets and laptops on their home and contents policies, which allows for specific cover to be given to these devices. All students must have a case for their device to minimise the risk of damage. It is strongly recommended to consider additional cover for your device such as ADP (Accidental Damage Protection) as certain suppliers offer this extra coverage.

Apple ID (iTunes Accounts)

It is recommended that parents review Family Sharing and Apple ID information provided by Apple. Children under 13 can't create an Apple ID on their own. However, a 'family organiser' can provide verified parental consent and create an Apple ID on the child's behalf in their family group. If your child does already have an Apple ID, you can [add it to your family group](#) and update their email address, date of birth, security questions, and more. Further details and instructions are available at www.support.apple.com.

Apps

Information regarding the initial set up of a student's iPad, including Apps, is provided through the **BYOT Information Page** here: <https://stpeters.fireflycloud.net.au/byot>

New parents and students will be sent details with links to resources for set up before the school year. Additional apps may be required to be installed throughout the year. Parents will be informed should an app be required allowing sufficient time for the installation of the app for their child. Teachers will always give at least 24 hours' notice should an app be required for class. However, if you have Family sharing set up, you can approve app requests remotely for your child via a notification.

Parents are advised that some apps may require the students to set up an account. Some of these such as Google Drive and Office 365 are managed by the school and students can log in with their SPLC email and password. Others may require private accounts. **There is no need to set up accounts for apps as students will be supported with this at the commencement of the school year or during the year as required.**

Student Expectations

Students are expected to be ready to learn with their iPad by:

- Bringing their iPad charged and ready to use each day
- Taking care of the iPad and keeping it in its case/protective sleeve throughout the day to avoid physical damage
- Using their device as directed by teachers and within the appropriate areas and times as specified for Upper Primary students
- Managing their time, use and battery life of their iPad so that at school it can be used productively for educational purposes
- Maintaining the currency of the software and apps to ensure the tools for their learning are ready
- Backing up important work and files regularly (this can include the use of Cloud storage such as iCloud or Google Drive)
- Locking the iPad in their locker when at sport or during other activities not requiring the device, including at morning tea and lunch as specified for Upper Primary students. Students are not permitted to use their iPads outside of class time unless with the permission from a teacher. Should students need to complete some class work, they can obtain a permission slip from their teacher which can be presented to the Upper Primary library staff at lunchtime.
- Using the device responsibly, appropriately and respectfully in accordance with the **Acceptable Use of Technology Contract**
- Keeping passwords private and protecting their device so it requires a login when not in use
- Using school WiFi only, not 3G or 4G
- Seeking permission before photographing, videoing or sharing online
- At all times being mindful of both their digital reputation and that of the College

Consequences of misuse will be applied as deemed relevant to the behaviour and in accordance with Upper Primary behaviour management practices. These may include loss of Internet privileges, restricted device use or other disciplinary action.

Recommendations for Parents / Guardians

Parents should consider the following to ensure the smart, safe, responsible use of the iPad at home:

- At home, the iPad should be used in an open area, where it can be visually monitored.
- Ensure a balance of screen time and off-screen time as appropriate for your child's age. The Office of eSafety recommends that between the ages of 5-17 children have less than 2 hours of recreational screen time. [More information here.](#)
- Invite your child to regularly show you what they have been doing and the tools they have been using.
- Respond with consequences if the device is not being used in an appropriate manner – some examples of consequences could be monitored use, restricted access, meeting with a teacher, or banning the use of the device at home for a period of time.
- Implement content filtering at home if you would like to control the content that can be accessed through the device.
- Consider age appropriate use of parental controls or restrictions including the Apple ID account and setting up restrictions for other safety aspects of the iPad. See the section on managing restrictions for more information.

Recommended iPad settings

Family Sharing

- **Up to 6 accounts can be linked through family sharing options which can be used to track purchases and share content.** Family sharing makes it easy for family members to share Apps and other iTunes purchases without sharing accounts.
- One parent sets up as the Organiser and they can invite another parent / guardian to help administer.
- Once your child is added, setting their account to “ask to buy”, will require parent approval for purchases.
- Go to Settings > iCloud > Set up family sharing.

For more information see <http://www.apple.com/au/icloud/family-sharing/>.

Restrictions

Restrictions in iOS 12 is now located within the setting **Screen Time**. With **Screen Time** you can access reports on usage and time spent on your iPhone or iPad and set limits for what you want to manage.

1. Turn on Screen Time - Go to Settings > Screen Time
2. Tap *Turn on Screen Time* then *Continue*
3. Select either *This Is My Device* or *This Is My Child's Device*.

For your child's device, you can set up *Screen Time* and create settings directly on their device or you can use *Family Sharing* to configure your child's device from your own iPhone or iPad.

You can also manage the following settings: Downtime, App Limits, Always Allowed, Content and Privacy Restrictions.

Content and Privacy Restrictions

Within Content and Privacy Restrictions, you can block or limit specific apps and features. Recommended settings include:

- Restricting purchases (Settings > Screen Time > Content and Privacy > iTunes and App Store)
- Prevent explicit content (Settings > Screen Time > Content and Privacy > Content Restrictions)
- Prevent Siri from displaying explicit language (Settings > Screen Time > Content and Privacy > Content Restrictions > Siri)
- Restrict Game Centre (Settings > Screen Time > Content and Privacy > Content Restrictions > Game Centre)
- Prevent Web Content (Settings > Screen Time > Content and Privacy > Content Restrictions > Web Content)

It is highly recommended that you review all sections in the Screen Time Settings of your child's iPad and set as appropriate for you and your child. More information here: <https://support.apple.com/en-au/HT208982>

Messaging

- Messages is a standard iPad App that is inbuilt into the iPad operating system and is enabled through the Apple ID linked to the device. This is not something that is set up at the College level. Apple IDs are maintained by parents. The Messages app can be used to send instant messages to your contacts. If your friends also use Apple devices, the iMessage feature allows you to send unlimited text messages, photos, videos, and more to these users.
- Due to concerns around student wellbeing and classroom distraction, the student use of messaging apps (e.g. Viber, Whatsapp, FB Messenger) in Upper Primary is not allowed whilst at school. Parent contact with their child can be organised through Upper Primary Reception.
- To turn off iMessage, Go to settings > messages > make sure iMessage is turned off / not logged in.

Other Recommended Settings

- It is recommended that parents set that **the Passcode is required immediately** for each app purchase to reduce the risk of excessive purchases. To access this, go to Settings > Touch ID and Passcode > Require Passcode Immediately.
- Also in Touch ID and Passcode, it is recommended to **disable Siri from a locked iPad** – go to Allow Access When Locked and slide Siri to off.
- **Payment information** can also be removed from a device (Settings > iTunes and App Store > Apple ID > View Apple ID > Sign in with password > Payment Information > Change the payment option to none).

Cyber Safety

The College is implementing the [eSmart schools](#) framework to ensure students, teachers and the wider school community are equipped to embrace the potential that technologies have for learning, contribute as responsible digital citizens and recognise and respond to online risks. St Peters students will engage with a range of learning activities designed to raise their cyber-safety awareness so they can stay smart, safe and responsible online.

The College filters access to the internet reducing the likelihood of students accidentally accessing undesirable sites. Inappropriate content is blocked by a regularly updated list of categories and sites. Use of the internet via the College's wireless network is logged whilst students are at school. Parents are encouraged to monitor their child's use of their iPad and other devices whilst at home and to filter their home internet access.

Further information and resources below:

- Cyber Safety Firefly page stpeters.fireflycloud.net.au/cyber-safety (requires Firefly login)
- Office of the Children's eSafety Commissioner www.esafety.gov.au
- iParent resources www.esafety.gov.au/education-resources/iparent
- Think u know organisation www.thinkuknow.org.au
- Common Sense Media advice for parents www.common sense media.org/advice-for-parents

Health and Safety When Using a Device

For good ergonomic practice, students are advised to consider the following when using their device:

- Take regular rest breaks within the confines of the classroom and as directed by your teacher.
- Avoid using the device for more than an hour without a rest break.
- Use the device on a desk rather than on the lap or floor whenever possible.
- Angle the screen to minimise the need to bend the neck.
- Use of a case with a stand, an external keyboard and a stylus is recommended for iPads.
- Work in an environment free from glare and adjust the tilt of your screen to avoid reflections from lights or windows.
- Maintain good posture and avoid sitting for long periods of time.
- Increase font size for comfortable viewing.
- When using headphones keep your volume low or use volume restricted (to 89dB) over-ear headphones. See the Australian National Acoustic Laboratory for publications on the use of volume restricted devices.
- Adjust your device settings for brightness depending on your location and the lighting where you are working.

Contacts

For queries regarding the BYOT program, **please email** byot@stpeters.qld.edu.au **in the first instance** or use the contacts below. More detailed information is available on the [BYOT Information Page](#).

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