

St Peters BYOT Program Overview | Years 7-12



Introduction

St Peters Lutheran College is a BYOT (Bring Your Own Technology) environment with different types of devices specified as appropriate to the age of the students. In 2025, all students in Years 7-12 are required to bring a laptop (Mac or Windows) to school each day. A student's laptop is the primary device to be used for their learning; however, an additional device (such as an iPad or other portable device) may be used with teacher permission to supplement learning.

Selecting a Device and Accessories

When selecting a device, you should aim for 3 years of life. If possible, purchasing beyond the minimum requirements is the best approach to allow for longer term use. For Years 7-12 in 2025, a laptop or tablet computer is required, with either a Windows or Mac operating system, as the core device for use at the College. The minimum specifications listed below act as guidelines for the selection of the device. If you choose a device below the minimum suggested specifications it may lead to a more frequent need to upgrade or replace the device. Most laptops manufactured in the last 2 years will be a suitable option, with the following minimum specifications observed.

Generally, either a Mac or Windows platform is suitable from a teaching perspective. Students may find a tablet/ touch interface useful for tasks such as annotating or creating diagrams. If a tablet style is a student's preference, then a touch-enabled Windows device may best suit this need.

Minimum Specifications for 2025

Specifications:

- CPU equivalent to or better than Ryzen 5 or Intel Core i5 for Windows or M1 for Mac;
- 8GB RAM (16GB or more recommended);
- 256GB SSD Hard Drive (512GB or more recommended);
- Minimum screen size 13";
- Minimum 7-hour battery life;
- Operating system latest version of Windows 10 (Windows 11 Recommended) or Mac OS 12 Monterey (13 Recommended);
- USB C port for charging and data transfer
- Audio port/Headphone jack

Mandatory requirement:

• Protective case and/or carry sleeve - Choose a durable and shock-absorbing case to minimise risk of damage.

Recommendations:

- Label or engrave equipment to ensure easy identification
- Investigate Accidental Damage Insurance (ADP) from the supplier
- Headphones volume restricted over-ear headphones are ideal as they limit the maximum volume to a safe level which can be used for an extended period;
- Additional Power Supply/Battery Pack (optional) to be stored in student lockers for use in exceptional circumstances only;
- Mouse scroll function either wireless or USB;
- USBC male to USB 3.0 female adapter;
- Stylus/ Pen for pen/touch enabled devices.

*Please note: An iPad Pro or Chromebook is not currently suitable as a core device for Years 7-12. At the time of updating this document, "Copilot+ PCs" and Snapdragon processors have not been reviewed for compatibility and as such are not recommended or supported.

If you are unsure if an existing laptop you already own is suitable, please feel free to request some advice via email to byot@stpeters.gld.edu.au.

Software Requirements - Student Responsibility	
Web Browser(s) (students are advised to have more than one browser available in case of compatibility issues)	Microsoft Edge is the preferred browser for St Peters. Google <u>Chrome</u> and Safari (included in Mac OS) are also suitable as additional browsers if required.
Video Editor	Microsoft <u>ClipChamp</u> included in the College's Microsoft 365 account* or <u>iMovie</u> (Mac) or alternative video editing packages. Note: Microsoft ClipChamp, Adobe Rush or Premiere Pro do not need to be purchased as these are available through the College (see below).
PDF Viewer and Annotation Tools	Adobe reader or Preview (included in Mac OS), Microsoft Edge (included in Windows).
Software Requirements - College Provided	
Microsoft Office	If not already on a student device, DO NOT PURCHASE as this software is provided to students under the College's Microsoft Licensing Agreement. Instructions for set up will be provided on the <u>BYOT Information Page</u> .
Adobe Creative Cloud	DO NOT PURCHASE as this software is provided to students under the College's Adobe Licenses. Instructions for set up will be provided as required.

Purchasing a Device

The College has no arrangements or preferred suppliers for equipment, however we will happily help you with advice as required. Many parents find it useful to take this document to retailers and ask for assistance with the selection.

Insurance

The College insurance policy does not cover BYOT and personal devices. We take no responsibility for accidental damage to, or loss of student property. It is essential for parents to make their own arrangements regarding insurance and cover for accidental damage.

Required and Recommended Software

Information regarding the initial set up of a student's laptop will be provided through the **<u>BYOT Information Page</u>**. New parents and students will be sent details with links to resources for set up before the academic year. When you receive your child's account details, please feel free to install the following items on your student laptop:

Student Expectations

Students are expected to be ready to learn with their laptop by:

- Using the device responsibly, appropriately and respectfully in accordance with the Acceptable Use of Technology Agreement;
- Using College WiFi only, no personal hotspots;
- Bringing their laptop charged, labelled and ready to use each day;
- Ensuring the laptop is in its case/protective sleeve throughout the day to avoid physical damage;
- Using their device as directed by teachers and within the appropriate areas and times specified by their subschool;
- Managing their time, use and the battery life of their laptop so that it can be used productively for educational purposes throughout the school day;
- Locking the laptop in their locker when at sport or during activities not requiring the device, including at morning tea and lunch as specified for their sub-school;
- Keeping passwords private and protecting their device so it requires a login when not in use;
- Seeking permission before photographing, videoing or sharing online;
- At all times being mindful of both their own digital reputation and that of the College;
- Maintaining the currency of the software and apps to ensure the tools for their learning are ready; and
- Backing up important work and files regularly (including the use of Cloud storage such as OneDrive).

Consequences of misuse will be applied as deemed relevant to the behaviour and in accordance with sub-school behaviour management practices. These may include loss of internet privileges, restricted device use or other disciplinary action.

Guide for Parents / Guardians

You are encouraged to consider the following to ensure the smart, safe, responsible use of the laptop at home:

- At home, the laptop should be used in an **open area**, where it can be visually monitored;
- Invite your child to regularly show you what they have been doing and the tools they have been using;
- Respond with consequences if the device is not being used in an appropriate manner some examples of consequences could be monitored use, restricted access, meeting with a teacher, or banning the use of the device at home for a period of time;
- Implement content filtering at home if you would like to control the content that can be accessed through the device;
- Ensure a balance of screen time and off-screen time as appropriate for your child's age; and
- Consider age appropriate use of parental control tools or restrictions, such as:
 - Time-limiting or disabling access to particular programs, websites or functionality; and
 - Parent management of Apple ID or Microsoft account and installation of software or apps as is Ageappropriate.
 - Some parental control applications may require the use of a VPN, which can potentially conflict with College network settings. This conflict is less likely to occur when using parental control features that are integrated with or designed for the laptop's native operating system.
- Parents are encouraged to review every app that their child requests, particularly thinking about privacy, safety and age restrictions.

Cyber Safety

The College uses the <u>eSmart schools</u> framework to ensure students, teachers and the wider College community are equipped to embrace the potential that technologies have for learning, contribute as responsible digital citizens and recognise and respond to online risks. St Peters students will engage with a range of learning activities designed to raise their cyber-safety awareness so they can stay smart, safe and responsible online.

The College filters access to the Internet, reducing the likelihood of students accidentally accessing undesirable sites. Use of the Internet via the St Peters wireless network is logged whilst students are at the College. Parents are encouraged to monitor their child's use of their laptop and other devices whilst at home and to filter their home Internet access.

The following Australian websites provide information and resources to assist in this endeavour:

- Tech and Wellbeing Firefly page <u>stpeters.fireflycloud.net.au/tech-and-wellbeing</u> (requires Firefly login)
- eSafety Commissioner <u>www.esafety.gov.au</u>
- Think u know organisation <u>www.thinkuknow.org.au</u>
- Common Sense Media advice for parents <u>www.commonsensemedia.org/advice-for-parents</u>

Health and Safety When Using a Device

For good ergonomic practice, students are advised to consider the following when using their device:

- Take regular rest breaks within the confines of the classroom and as directed by your teacher;
- Avoid using the device for more than an hour without a rest break;
- Use the device on a desk rather than on the lap or floor whenever possible;
- Angle the screen to minimise the need to bend the neck. Use of a case/device with a stand and an external keyboard for tablets and iPads is recommended;
- Work in an environment free from glare and adjust the tilt of your screen to avoid reflections from lights or windows;
- Maintain good posture and avoid sitting for long periods of time;
- Increase font size for comfortable viewing;
- When using headphones keep your volume low or use volume-restricted (to 89dB) over-ear headphones. See the Australian National Acoustic Laboratory for publications on the use of volume-restricted devices;
- Keep screen brightness at a level that does not require eye strain; and
- Adjust your device settings for brightness depending on your location and the lighting where you are working.

Contacts

For queries regarding the BYOT program, **please email** <u>byot@stpeters.qld.edu.au</u>. More detailed information is available on the **BYOT Information Page** (<u>http://stpeters.fireflycloud.net.au/byot</u>).







Scan to view to BYOT Information Page

